

Overview and Scrutiny Management Board Agenda



Date: Tuesday, 29 November 2022

Time: 4.00 pm

Venue: The Chamber - City Hall, College Green,
Bristol, BS1 5TR

Distribution:

Councillors: Tony Dyer (Chair), Mark Bradshaw (Vice-Chair), Geoff Gollop, Tim Kent, Brenda Massey, Graham Morris, Steve Pearce, Barry Parsons and David Wilcox

Issued by: Lucy Fleming, Democratic Services

City Hall, PO Box 3167, Bristol, BS3 9FS

Tel: 0117 92 222000

E-mail: democratic.services@bristol.gov.uk

Date: Monday, 21 November 2022



Agenda

1. Welcome, Introductions and Safety Information

(Pages 5 - 7)

2. Apologies for absence

3. Declarations of Interest

To note any declarations of interest from councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declaration of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. Minutes of the previous meeting

To agree the minutes of the previous meeting as a correct record.

(Pages 8 - 17)

5. Chair's Business

To note any announcements from the Chair.

6. Public Forum

Up to 30 minutes is allowed for this item.

Any member of the public or councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to scrutiny@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:

Questions - Written questions must be received at least 3 clear working days prior to the meeting. For this meeting, this means that questions must be received in this office at the latest by **5.00 pm on Wednesday 23 November 2022**

Petitions and Statements - Petitions and statements must be received at latest by 12 noon on the working day prior to the meeting. For this meeting, this means that petitions and statements must be received in this office at the latest by **12.00 noon on Monday 28 November 2022**



Please note: Questions, petitions and statements must relate to the remit of the Overview and Scrutiny Management Board.

7. Cabinet report - City Leap Energy Partnership

Note:

1. As per the Mayor's Forward Plan, a report is due to be submitted to the Cabinet on 6 December seeking approval for the appointment of Ameresco Ltd as the strategic partner for the City Leap Energy Partnership and to authorise officers to take all steps required to enter into the Partnership and any related matters.
2. A copy of the Cabinet report will be sent to OSMB members and published as a supplement to this agenda as soon as it is available ahead of the Cabinet meeting. OSMB members will consider the report at this 29 November meeting with a view to their comments being submitted to the 6 December Cabinet meeting.
3. Certain aspects of the Cabinet report relating to particular financial and legal matters will be exempt from publication in accordance with access to information legislation. It is anticipated that when this agenda item is reached, OSMB will first give consideration to these particular matters in 'private' exempt session (i.e. with the press and public excluded for that part of the meeting). It is likely that this exempt section of the meeting will last 30-45 minutes. Once the exempt matters have been considered, the meeting will be re-opened to the press and public and it is anticipated that OSMB will then discuss the Cabinet report in public for a further (approximate) 45 minute period.

8. Resources Scrutiny Committee - Budget consultation update

To receive an update following on from the Extraordinary meeting of the Resources Scrutiny Commission held on 22 and 23 November. Further details will be circulated as soon as practicable following the Extraordinary meeting.

Note: the Extraordinary meeting was set up specifically to consider the detail of the 2023/24 budget proposals as per the published budget consultation survey; members of the Council's other scrutiny commissions attended the meeting to discuss relevant aspects of the budget proposals.

9. Climate Change Working Group scope / terms of reference

Note: Further to the update given at the last meeting of OSMB on 27 October, a document setting out the scope / terms of reference of the Climate Change Working Group is enclosed for OSMB's information.

(Pages 18 - 20)



10. Mayor's Forward Plan - Standing Item

Note: the most recent update of the Mayor's Forward Plan (as published on 7 November) is enclosed.

(Pages 21 - 37)

11. Work Programme

To note the work programme.

(Pages 38 - 42)



Public Information Sheet

Inspection of Papers - Local Government (Access to Information) Act 1985

You can find papers for all our meetings on our website at www.bristol.gov.uk.

Public meetings

Public meetings including Cabinet, Full Council, regulatory meetings (where planning and licensing decisions are made) and scrutiny will now be held at City Hall.

Members of the press and public who plan to attend City Hall are advised that you may be asked to watch the meeting on a screen in another room should the numbers attending exceed the maximum occupancy of the meeting venue.

COVID-19 Prevention Measures at City Hall (from March 2022)

When attending a meeting at City Hall, the following COVID-19 prevention guidance is advised:

- promotion of good hand hygiene: washing and disinfecting hands frequently
- while face coverings are no longer mandatory, we will continue to recommend their use in venues and workplaces with limited ventilation or large groups of people.
- although legal restrictions have been removed, we should continue to be mindful of others as we navigate this next phase of the pandemic.

COVID-19 Safety Measures for Attendance at Council Meetings (from March 2022)

Government advice remains that anyone testing positive for COVID-19 should self-isolate for 10 days (unless they receive two negative lateral flow tests on consecutive days from day five).

We therefore request that no one attends a Council Meeting if they:

- are suffering from symptoms of COVID-19 or
- have tested positive for COVID-19

Other formats and languages and assistance for those with hearing impairment

You can get committee papers in other formats (e.g. large print, audio tape, braille etc) or in community languages by contacting the Democratic Services Officer. Please give as much notice as possible. We cannot guarantee re-formatting or translation of papers before the date of a particular meeting.

Committee rooms are fitted with induction loops to assist people with hearing impairment. If you require any assistance with this please speak to the Democratic Services Officer.



Public Forum

Members of the public may make a written statement ask a question or present a petition to most meetings. Your statement or question will be sent to the Committee Members and will be published on the Council's website before the meeting. Please send it to scrutiny@bristol.gov.uk.

The following requirements apply:

- The statement is received no later than **12.00 noon on the working day before the meeting** and is about a matter which is the responsibility of the committee concerned.
- The question is received no later than **5pm three clear working days before the meeting**.

Any statement submitted should be no longer than one side of A4 paper. If the statement is longer than this, then for reasons of cost, it may be that only the first sheet will be copied and made available at the meeting. For copyright reasons, we are unable to reproduce or publish newspaper or magazine articles that may be attached to statements.

By participating in public forum business, we will assume that you have consented to your name and the details of your submission being recorded and circulated to the Committee and published within the minutes. Your statement or question will also be made available to the public via publication on the Council's website and may be provided upon request in response to Freedom of Information Act requests in the future.

We will try to remove personal and identifiable information. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement contains information that you would prefer not to be in the public domain. Other committee papers may be placed on the council's website and information within them may be searchable on the internet.

During the meeting:

- Public Forum is normally one of the first items on the agenda, although statements and petitions that relate to specific items on the agenda may be taken just before the item concerned.
- There will be no debate on statements or petitions.
- The Chair will call each submission in turn. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions. **This may be as short as one minute.**
- If there are a large number of submissions on one matter a representative may be requested to speak on the groups behalf.
- If you do not attend or speak at the meeting at which your public forum submission is being taken your statement will be noted by Members.
- Under our security arrangements, please note that members of the public (and bags) may be searched. This may apply in the interests of helping to ensure a safe meeting environment for all attending.



- As part of the drive to reduce single-use plastics in council-owned buildings, please bring your own water bottle in order to fill up from the water dispenser.

For further information about procedure rules please refer to our Constitution <https://www.bristol.gov.uk/how-council-decisions-are-made/constitution>

Webcasting/ Recording of meetings

Members of the public attending meetings or taking part in Public forum are advised that all Full Council and Cabinet meetings and some other committee meetings are now filmed for live or subsequent broadcast via the council's [webcasting pages](#). The whole of the meeting is filmed (except where there are confidential or exempt items). If you ask a question or make a representation, then you are likely to be filmed and will be deemed to have given your consent to this. If you do not wish to be filmed you need to make yourself known to the webcasting staff. However, the Openness of Local Government Bodies Regulations 2014 now means that persons attending meetings may take photographs, film and audio record the proceedings and report on the meeting (Oral commentary is not permitted during the meeting as it would be disruptive). Members of the public should therefore be aware that they may be filmed by others attending and that is not within the council's control.

The privacy notice for Democratic Services can be viewed at www.bristol.gov.uk/about-our-website/privacy-and-processing-notice-for-resource-services



Bristol City Council Minutes of the Overview and Scrutiny Management Board 27 October 2022 at 9.00 am



Members Present:-

Councillors: Tony Dyer (Chair), Mark Bradshaw (Vice-Chair), Geoff Gollop, Tim Kent, Steve Pearce, Barry Parsons and David Wilcox

1 Welcome, Introductions and Safety Information

The Chair welcomed the Members and attendees. Housekeeping information was provided.

2 Apologies for absence

Apologies were received from Councillor Brenda Massey.

3 Declarations of Interest

No declarations were received.

4 Minutes of the previous meeting

The minutes were agreed as an accurate record.

Resolved; that the minutes of the meeting dated 7th July 2022 be approved.

5 Chair's Business

The Chair welcomed Stephen Peacock to his first meeting of the Overview and Scrutiny Management Board as Chief Executive of Bristol City Council.



6 Public Forum

Public Forum questions and statements can be viewed [here](#).

Jen Smith submitted a question through Public Forum on the allegations of Council officer involvement in collecting social media information of parents and the progress of a Freedom of Information request made in regard to this. A written response was provided. A supplementary question was asked requesting an explanation of the timescale for the response, given that a significant proportion of the information requested had already been provided to different individuals and avenues in different formats. This supplementary question was noted by the Chair and agreed to be submitted to the appropriate Officers for a response.

Councillor Barry Parsons presented two questions submitted by Suzanne Audrey. Officer responses were presented by the Chair and the written responses are available in the Public Forum pack.

Jen Smith presented a statement on the actions of Bristol City Council in relation to alleged surveillance of local parents.

Clive Stevens provided a Public Forum statement which was included in the Public Forum pack regarding Bristol City Council governance arrangements.

Cllr Gollop presented a statement regarding the ability to scrutinise Bristol City Council companies accounts.

Resolved; That OSMB note the Public Forum; and, that a response is provided to the supplementary Public Forum question raised by Jen Smith.

7 Updates from task/working groups

Climate Change

Cllr Grant provided an update on the progress of the Climate Change Scrutiny Working Group. The first meeting had taken place with the Terms of Reference agreed. A meeting scheduled for November 2022 was intended to provide further orientation and briefing for Members.

It was agreed to provide the Overview and Scrutiny Management Board with the Terms of Reference for this group.

Finance

Cllr Gollop provided an update on the progress of the Finance Scrutiny Working Group. The working relationship between Officers and the Scrutiny working group had been excellent and the Financial Team was praised for their work. The previous Medium Term Financial Plan had been examined at an earlier stage and the group continued to meet to consider the budget. There was recognition of the financial



challenges that faced Bristol City Council, and it was felt that Members benefitted from the working group process. A comment had been made by the group that a greater spend on an 'invest to save' basis would be recommended, but recognised that the priorities were ultimately down to Bristol City Council to make. The Chief Executive reiterated the good working relationship between the group and Officers, and recognised that 2022 had been a particular challenge.

A Member queried how the delay to the announcement of the UK Government budget to mid-November was expected to impact the Bristol City Council position. Cllr Gollop stated that the working group recognised that the positions could move quickly and accepted that any projection could only be expected to be the best estimate of the time. The Chief Executive stated that the delay to the announcement should not impact the timescale of the Bristol City Council work, but that the proposals would be made against a backdrop of uncertainty.

Libraries

Councillor Barry Parsons provided an update to the progress of the Libraries Working Group commenting that the first meeting was planned for the 28th November where the scope would be considered.

Resolved; That the OSMB noted the progress of the Scrutiny working groups; and, that the Terms of Reference of the Climate Change working group be provided to OSMB.

8 City Office update

The Head of City Office introduced the One City team and presented the submitted report. The report formed part of a general update around changes to governance (such as the formation of a Governance Board and new Terms of Reference) and included proposals Councillor engagement with the One City approach.

Members welcomed the report and the item was opened for discussion.

It had been suggested that the Governance Board would meet four times per year following the structure of other Committees, with the minutes and papers made public. An emphasis was put on promoting transparency.

It was noted that the One City website contained contradictory information about how Councillors could attend Board meetings. It was clarified that there was no requirement to 'apply' and attendance from any Councillor would be welcomed. The current meetings were not yet fully public due to resourcing. It was noted that communications around One City and meeting attendance could be improved; this was acknowledged by the team with the intention to improve this.

The One City team was praised for efficiency for the number of meetings supported in consideration of the limited staffing resource.



A Member suggested that public attendance at meetings could be improved by providing greater transparency and accessibility around meeting details on the website. It was acknowledged that the website was limited in this regard due to funding. However, some improvement work was being undertaken with the Bristol Design team. It was suggested that a Google Calendar of meetings could provide some benefit; this was noted.

A Member suggested using political support officers to improve communications and messaging with Councillors. This was noted.

A Member noted a general lack of understanding of One City and its aims amongst Councillors. Officers acknowledged this and reiterated that improvement in communication was needed; an All Member Briefing had been scheduled for November 2022 and there were plans for a workshop to refresh the One City Plan.

Work had been undertaken with the Mayor's Office to ensure that aims were mapped closely against the Corporate Plan, and the One City approach to working was a priority for the Council.

It was queried why it had taken so long to set up a Governance Board. This was due to staff resourcing, which was particularly impacted by Covid. Officers emphasised its importance in reflecting partners across the city.

A Member noted the Task and Finish Groups as a means to deliver work and asked about the mechanisms for Councillors to participate. Officers stated that expression of interest was the primary means, and that the intended work to improve communications should support Members to know more about these groups and what would be involved.

It was queried whether Ward Councillors would be approached where groups were taking on geographically specific work. While this situation had not yet arisen it was agreed that this would be the preferred approach as this would meet the One City approach of improving oversight of work across the city.

Officers were thanked for their work. It was agreed that OSMB would consider and respond to the proposals.

Resolved; That OSMB collates further responses to the proposals to submit to the City Office; and, that individual comments be sent to the One City email address at one.city@bristol.gov.uk.

9 Bristol City Council governance arrangements - update

Cllrs Holland and Bartle presented the report on the progress of the Committee Model Working Group in developing proposals for a Committee model of governance for Bristol City Council. Terms of Reference for the group were provided.



The emphasis on partnership working as outlined in the previous item on the One City approach was welcomed.

Thanks were given to those who had participated in the working group as well as those who attended the Member Briefing held on 12th October 2022.

Work undertaken included learning sessions with the Local Government Association, and a session with the outgoing Chief Executive (Mike Jackson). These sessions had proved useful.

Members were invited to discuss the report. The Chair noted that proposals for Scrutiny mechanisms would be of particular interest. Cllr Holland emphasised that the working group had not yet agreed on specific proposals as the work undertaken had focused on learning lessons and information gathering. The next planned meeting of the working group intended to look at decision principles more closely. Call-in was noted as a mechanism that would need careful consideration under a Committee model.

The working group had met with Sheffield Council to advise on a move to a Committee model which had proved very useful. However, key differences between the two authorities were noted. This included that Sheffield had invested significant sums in making the transition and in Bristol the starting position was that the new model must be 'cost neutral.'. Sheffield was also able to trial a new system before implementation but in Bristol the options for this were far more limited due to the legal parameters relating to the Mayoral model.

The decision not to make the minutes of the working group public was queried. Representatives of the working group confirmed they had considered and voted on this matter at their first meeting and agreed not to publish the minutes in order to allow for wide ranging discussions. While this was considered appropriate for the early stages, the group was amenable to reconsidering this as work moved forward.

A Member queried whether the communications strategy for public engagement would be sufficiently supported and was advised that whilst officer time needed to be met from existing resources, plans were progressing well. The Board noted that a range of activities were underway, including some 'focus group' style community events in November. A webpage and email address for the Committee Model Working had also been established.

The working group representatives were thanked for the report.

Resolved; That the OSMB noted the progress of the Committee Model Working Group.

1 Inclusion in mainstream education - Report from People Scrutiny Commission working 0 group

The Chair of the People Scrutiny Commission presented the report from the working group into inclusion in mainstream education.



Fifteen high level recommendations had been made and these were highlighted. Discussions had been held with schools, which were particularly receptive to the recommendations around a city-wide review of inclusions policies, and inclusion 'tables'. The positive effect of trauma informed teacher training was noted as impressive.

It was noted that no specific funding had been allocated to support the implementation of the recommendations. However innovative practice such as peer to peer support groups was hoped to be effective. The working group hoped to encourage schools to adopt and / or keep mentoring systems as a means to save money within the system.

Cllr Craig, Deputy Mayor with responsibility for Children's Services, Education and Equalities, welcomed the working group report and recommendations, and suggested there would be value in looking beyond schools as the means for solutions. The interaction of schools with external partners was an area for good practice. A pilot that aimed for 100% inclusion was being developed in discussion with the Youth Mayors and three academy trusts. A conference was being organised with areas of discussion which included a number of the recommendations from this report.

It was recognised that the Local Authority and Schools could come under additional pressures in the near future. The Chair of OSMB highlighted the need to identify and encourage good practice where found.

Dan Berlin, former Scrutiny Advisor, was thanked for his support to the working group.

Resolved; That OSMB note the report.

1 Quarterly Performance Report (Quarter 1 2022/23)

1

The Strategic Intelligence & Performance Manager presented the quarterly report. It was noted that this report was different to previous iterations as it now focused on the seven themes of the business plan aligned with the corporate strategy. The intention was also to streamline reports for the future.

The OSMB Chair noted that to make the best use of Officer time the reports would be examined within the relevant Commission meetings, with comments and questions raised in advance to identify the areas OSMB wish to focus on in the meeting.

Members welcomed the changes but noted that it was difficult to see detailed trend change over time, as comparative historical data is not fully shown in the report. The Director of Policy, Strategy and Digital noted this; there was an intention to develop a dashboard that could visualise this data which was on hold while funding was established.

It was noted that some actions did not have a performance metric attached, and completion would therefore be decided by the action lead. The Strategic Intelligence & Performance Manager noted that Actions are not aligned to Metrics in the Business Plan, as they are intentionally measuring different



aspects in order to give a fuller picture against each Priority, and he confirmed that there was no specific metric aligned to the action on SEND queried.

A Member highlighted an example of staff sickness days having been identified as high risk for a number of years, and queried whether targets were achievable. The Director of Policy, Strategy and Digital agreed that while there was significant annual input from Scrutiny and Cabinet around performance metrics the discussion around target setting was led more by Directors. The suggestion for greater Scrutiny involvement around targets was noted.

Cllr Wilcox raised some questions in advance of the provided report, and these were noted for action by Performance Officers. It was confirmed that written responses would be published as an appendix to the minutes in due course.

Resolved; That Scrutiny Commission-specific Performance reports be circulated in advance in order to obtain written responses or attendance from relevant Officers; and, that the questions and responses provided regarding the Q1 2022-23 Performance report be published alongside the OSMB minutes.

1 Corporate Risk Management Report (Quarter 2 2022/23)

2

It was noted that the Risk Report would be examined in Commission meetings for Directorate specific questions.

A Member queried why risk CR29 had been lowered as this conflicted with his understanding of a limited staffing resource. The Director of Policy, Strategy and Digital stated that the restructure of ICT was an active conversation, and an increase of resource was being looked in to.

A Member identified risk CR49 as an example where it was unclear whether the risk had dropped due to mitigating actions or a reclassification of risk and suggested that a commentary around this would be useful. The Director of Policy, Strategy and Digital confirmed that this risk had been reclassified, and noted the wider point regarding context.

As a point of best practice it was recommended that Commission agendas be structured to hold Performance and Risk items at the start of meetings to make the best use of Officer time and allow sufficient time for discussion.

1 Work Programme

3

It was noted that future Board dates had not been scheduled, but that dates would be arranged once the sequence of items going to Cabinet was known.



Members were requested to indicate their availability to attend the Commission specific budget scrutiny sessions that would be taking place on 22nd and 23rd November.

Cllr Gollop reiterated the concern raised in the Public Forum statement regarding the Bristol City Council companies accounts and requested that the companies accounts be presented to Scrutiny alongside the historic budget projections at the planning stage, with an explanation of any differences. This was put to a vote and unanimously agreed.

Resolved; That a request is made to Bristol City Council companies to present their accounts alongside the historic budget projections.

1 Mayor's Forward Plan (standing item)

4

No comments were made on the published Mayors Forward Plan. It was noted that the next publication was expected on 8th November 2022.

**1 Minutes from the WECA Overview and Scrutiny Committee - for information (standing
5 item)**

The WECA minutes were noted for information.

Meeting ended at 12 noon



Addendum to OSMB minutes – 27 October 2022

Cllr Wilcox's pre-OSMB meeting written questions:

- Q1 Performance Report

Performance Report:

The specific questions and responses were:

(Responses shown in italics)

- Firstly, asking questions about historical progress is extremely difficult as all the codes associated with KPI's have changed and looking at previous iterations of reports does not help. Can we have some graphs stating definitively what the state of each KPI was for the proceeding 4 quarters? Then we might get some sense of progress.
 - *The Performance report template has been designed as a balance of showing key info on current Performance, including progress over the last year, whilst avoiding confusion of including multiple data points.*
 - *However, this format could be changed, and we are trialling different views including adding a chart showing quarterly trend data. Moreover, as we move towards a more automated Power BI Dashboard approach to presenting Performance data, now expected in early 2023, this will provide more functionality to "drill down" and see trend data within the reports.*
 - *In the meantime, it should be noted that all Performance metrics are held within the BCC Performance Management system, SPAR.net, which is available to all Cllrs to access – [SPAR.net access and user guides \(sharepoint.com\)](#) – and full trend data is available here*
1. **"BPPM310 Increase the number of private sector dwellings returned into occupation"** has gone up, which is good. **"BPPM 375 Reduce the number of empty council properties"** has also increased, which is bad. Why does the private sector seem to have more capacity to do this than public?
 - *It should be noted that the 2 metrics are measuring quite different areas of work, with different targets.*
 - *Private sector empty properties are brought back into use through ongoing support and chasing, plus occasional enforcement action if required, to encourage private owners bring their homes back into use. This is a rolling programme of action on the 1,200 - 1,400 empty homes in Bristol, noting some homes can take several years to be brought back into use if enforcement action is required or the property is in very poor repair. Changes in working practices during Q1, such as improving the paperwork sent to owners and a new joint initiative with Council Tax and the Fraud Team to ensure empty property charges are enforced for long term empty units, led to a significant positive rise in this metric.*
 - *For empty Council Housing BCC is of course the landlord and so responsible for the property refurbishment and re-letting. The issue with Q1 performance was limited capacity with the existing contractors (as noted in the report) and preparation for the move to a new contractor framework (starting 1 Nov 2022). There has also been a restructure to increase capacity from 135 to 180 live working voids at any one time, which will increase efficiency for this metric in future but meant we had to temporarily slow the release of voids whilst we transition into the new structure and contractor framework. Over the next month (during Q3) this will start to improve as the contractors are on board.*
 2. **BPPM436 Reduce BCC's use of pesticides** (in litres) - How many litres of Pesticide did the council purchase in 21/22?
 - *Our target is set as the amount of herbicide used, directly by BCC staff in say Parks, and by our contractors on highways, rather than the amount purchased. This is because for our*

direct use because we may not use all the herbicide purchased that financial year within that year.

- *The Baseline year is 2020/21 and we used approximately 2,000 litres. Our target for 2022/23 was set based on that baseline and is approx. 1,900 litres based on a trajectory towards the 50% reduction by 2030. In 2021/22 we used nearly 1,800 litres of pesticides. The use of pesticides varies each year due to the rate of weed growth and the weather, so we will not see a smooth year by year reduction. The target being higher in 2022/23 than the actual usage in 2021/22 should not be interpreted as the council planning to increase its use of pesticide this year.*

3. **BPPM542 Reduce the residual untreated waste sent to landfill** (per household) - How much carbon dioxide was released into the atmosphere via the two energy recovery centres in Q1?
 - *The exact tonnage of waste treated at the two energy recovery centres is not known at this time as waste from all different local authorities and businesses is treated there. For every tonne of waste treated 340kg of carbon (anthropogenic or biogenic is produced) or 190.673kg (anthropogenic only – monitored and produced from burning fossil fuel materials) is produced net. Treating waste at Energy Recovery Centres avoids the production of methane gas which is over 20 times more harmful than CO2.*
4. Action: P-TC1.3 **“Maximise regional and national funding streams including the City Region Sustainable Transport Settlement to deliver significant transport and connectivity improvements. Priority projects for this year include improvements to the number 2 bus route and city centre”** - Has the Active Travel Tranche 3 schemes been factored into this? Only Cotham Hill has been partly delivered. Park Row and Upper Maudlin Street and the Old Market Gap have yet to have a spade put in the ground.
 - *We are progressing ATF3 schemes, liaising with WECA and Active Travel England to move forward proposals and finalise funding arrangements. All three schemes are currently progressing through the design process.*

Bristol Scrutiny

Scope Template - Scrutiny Working Groups



Title: CLIMATE CHANGE WORKING GROUP	
1. Purpose of group / terms of reference & scope / objectives	
Purpose / terms of reference	<ul style="list-style-type: none"> - To enable members to make recommendations to the Overview & Scrutiny Management Board (OSMB) on key opportunities, risks and issues affecting Bristol City Council's current and potential future climate action (in anticipation that the published report/recommendations are then formally presented to the executive via Cabinet). - This may include making final and interim recommendations on how the existing actions are delivered, potential future actions, opportunities for cross-party collaboration and where advocacy and pressure for national action is needed. - This could include recommended actions for the short term (1-2 years) or longer term (3-8 years, in the context of meeting the city's carbon neutrality and resilience ambition).
Scope	<ul style="list-style-type: none"> - The scope may include the work of any service in relation to these topics (noting the need to avoid unnecessary duplication of other scrutiny processes) and may consider connections to wider actions/actors outside of the council. - The scope will include emissions reduction and climate resilience, with an emphasis on emissions reduction. However, flood defence and city resilience to flooding is out of scope as a scrutiny inquiry day looking exclusively at this is planned for February 2023. - The scope includes social and economic issues as well as the environmental and physical aspects of climate change. - In taking forward this work, the working group will be mindful of examining any relevant national and international best practice which may be applicable.
Objectives	<p>Meeting monthly, the aim is that the 7-month work programme will enable the group to:</p> <ul style="list-style-type: none"> * Develop a strong understanding of: <ul style="list-style-type: none"> - Bristol's and the City Council's carbon emissions and climate resilience. - The context and challenges associated with achieving action on climate change. - The role of local authorities in climate action and their limitations. - The council's current climate policies and strategies, objectives and commitments. - The council's current planned actions. - The contribution of those actions to achieving the council's objectives and commitments. * Identify key opportunities, risks, strengths and weaknesses of the council's current and potential future climate action. * Identify key areas for cross party collaboration to amplify the key opportunities, and to mitigate risks and issues above.

	* Make prioritised, practical recommendations for council and city climate action, areas where cross party collaboration and consensus could assist this and where national action is needed.
2. Member Involvement	
Chair of the Working Group	Cllr Katy Grant, Chair Cllr Katja Hornchen, Vice-Chair (note: chairing arrangements were confirmed at first meeting on 13 October)
Members of the Working Group	1. Cllr Katy Grant - Chair (G) 2. Cllr Katja Hornchen - Vice-Chair (L) 3. Cllr Mark Weston (C) 4. Cllr Henry Michallat (C) 5. Cllr Marley Bennett (L) 6. Cllr Fabian Breckels (L) 7. Cllr Martin Fodor (G) 8. Cllr Heather Mack (G) 9. Cllr Andrew Varney (LD) 10. Cllr Gary Hopkins (KCP)
Related Cabinet Member/s	Cllr Kye Dudd, Cabinet member for Climate, ecology, waste and energy
3. Officer Support	
Lead Directorate Officer(s)	Alex Minshull, Sustainable City & Climate Change Manager Alex Ivory, Climate Change Team Manager
Scrutiny Advisor	Ian Hird
List of possible internal and external witnesses/contributors and key information required	Update/keep under review as Working Group proceeds.
4. Timing / meeting arrangements	
How long is the group's work expected to take? (estimated length of time)	7 months
Meeting format	All meetings will be in private although the working group will be able to invite stakeholders to join to provide evidence. The November meeting will be online/virtual. The 3 deep dive sessions in December, January and February will be in-person (with the hybrid link-in facility used where possible).
Ways of working	Members will work collaboratively to produce constructive recommendations. The group will seek to achieve consensus in developing its recommendations, but if full consensus cannot be achieved, the view of the majority will be presented.
Envisaged work programme	13 October: Initial session: 1. Confirmed chairing arrangements and agreed terms of reference/scope to submit to OSMB on 27 October. 2. Received an introductory briefing on the council's current climate objectives.

	<p>Also in October: Voluntary training sessions offered on carbon literacy (open to all Cllrs) – using existing course (or circulated online). The training will cover:</p> <ul style="list-style-type: none"> - Climate science and national and city policy and strategy. - Bristol and the council’s emissions and resilience. - The role of local authorities in climate action. - Climate communication. <p>November:</p> <ol style="list-style-type: none"> 1. Confirmation of ways of working/ground rules around sharing of information. 2. More detailed briefing session on the council’s current climate objectives / commitments and planned actions, including latest Climate Action Plan. 3. Discussion on deep dives for December, January, February. <p>December, January, February:</p> <ul style="list-style-type: none"> - 3 deep dives focused on asking Key Questions identified by the working group at their November session. <p>March:</p> <p>Conclusions and formulation of recommendations ahead of report publication.</p>
Decision-making/pathway for recommendations	Progress / recommendations to be reported to OSMB in first instance, in anticipation that the published report/recommendations are then formally presented to the executive via Cabinet.
Any further information that should be included	

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

This update published 7 November 2022

Democratic Services

Contact: Sam Wilcock, Democratic Services Officer, email: sam.wilcock@bristol.gov.uk

**BRISTOL CITY COUNCIL - FORWARD PLAN
INDEX OF PROPOSED KEY DECISIONS**

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the Local Government Act 1972

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1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Mayor Marvin Rees
- Councillor Craig Cheney – Deputy Mayor and Cabinet Member for City Economy, Finance and Performance
- Councillor Asher Craig – Deputy Mayor and Cabinet Member for Children’s Services, Education and Equalities
- Councillor Don Alexander – Cabinet Member for Transport
- Councillor Nicola Beech – Cabinet Member for Strategic Planning, Resilience and Floods
- Councillor Helen Holland - Cabinet Member with responsibility for Adult Social Care and Integrated Care System
- Councillor Ellie King Cabinet Member with responsibility for Public Health and Communities
- Councillor Tom Renhard – Cabinet Member for Housing Delivery and Homes
- Councillor Kye Dudd – Cabinet Member for Climate, Ecology, Waste and Energy

The City Council’s website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Pete Anderson, Director: Property, Assets and Infrastructure peter.anderson@bristol.gov.uk	<p>Establishing the City Leap Energy Partnership To seek approval for the appointment of Ameresco Ltd as the strategic partner for the City Leap Energy Partnership and authorise officers to take all steps required to enter into the Partnership and any related matters.</p> <p>Part exempt 3</p>	Cabinet 6 Dec 2022	Cabinet Member with responsibility for Climate, Ecology, Waste and Energy	Overview and Scrutiny Management Board/ Growth & Regeneration Scrutiny Commission
Genevieve Adkins, Interim Head of Culture genevieve.adkins@bristol.gov.uk	<p>Arts Council England National Portfolio Funding 2023-2026 To seek approval to accept and spend two grant awards for 2023-26 from Arts Council England (ACE) National Portfolio funding.</p> <p>Open</p>	Cabinet 6 Dec 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Growth & Regeneration Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Collection Fund Surplus/Deficit report To present the Collection Fund surplus/deficit report. This report will be presented for Cabinet comment/approval and will subsequently be submitted to Full Council.</p> <p>Open</p>	Cabinet 6 Dec 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Council Tax Base To consider a report setting the Council Tax base. This report will be presented for Cabinet comment/approval and will subsequently be submitted to Full Council.</p> <p>Open</p>	Cabinet 6 Dec 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Financial Update Report - December 2022 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required.</p> <p>Open</p>	Cabinet 6 Dec 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Abigail Stratford, Service Manager, Major Projects abigail.stratford@bristol.gov.uk	<p>Redcliffe Wharf - application to Brownfield Land Release Fund To note the decision to submit a grant application to the Brownfield Land Release Fund and seek approval to spend the funding to facilitate the development of Redcliffe Wharf, Bristol.</p> <p>Open</p>	Cabinet 6 Dec 2022	Mayor	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
<p>Duncan Venison, Network Operations Manager duncan.venison@bristol.gov.uk</p>	<p>Moving Traffic Enforcement To seek approval to use the powers to enforce moving traffic offences subject to approval by the Department for Transport (DfT).</p> <p>Open</p>	<p>Cabinet 6 Dec 2022</p>	<p>Cabinet Member with responsibility for Transport</p>	<p>Growth & Regeneration Scrutiny Commission</p>
<p>Leonie Roberts, Public Health Consultant leonie.roberts@bristol.gov.uk</p>	<p>New government funding to improve drug and alcohol treatment outcomes for people with a housing need Approval to accept and spend grant funding for interventions related to the provision of drug and alcohol treatment and housing support for people at risk of homelessness.</p> <p>Open</p>	<p>Cabinet 6 Dec 2022</p>	<p>Cabinet Member with responsibility for Public Health and Communities</p>	<p>People Scrutiny Commission</p>
<p>Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk</p>	<p>Agenda for Change (AfC) pay uplifts for Bristol City Council funded services within the Community Children's Health Partnership (CCHP) contract To seek approval of a variation of the Community Children's Health Partnership (CCHP) contract to</p>	<p>Cabinet 6 Dec 2022</p>	<p>Cabinet Member with responsibility for Public Health and Communities, Deputy Mayor with responsibility for</p>	<p>People Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	cover pay uplifts, and subsequent AfC uplifts for the duration of the contract. Open		Children's Services, Education and Equalities	
Donald Graham, Interim Director Homes and Landlord Services Donald.Graham@bristol.gov.uk	Additional resource for fire safety measures To put into place additional resources to support interim fire safety measures. Part exempt 3	Cabinet 6 Dec 2022	Cabinet Member with responsibility for Housing Delivery and Homes	Communities Scrutiny Commission
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	Independent and Non-maintained special school placements To seek approval to procure and award a block contract for placements in an independent special school in the Bristol area Part exempt 3	Cabinet 6 Dec 2022	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
John Smith, Director: Economy of Place john.smith2@bristol.gov.uk	Implementation of the Corporate Strategy To focus the council on its core function: removing the Strategic Transport and City Design functions and reforming the Planning function	Cabinet 6 Dec 2022	Mayor	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Part exempt 1			
Anne James, Service Manager Refugee Resettlement anne.james@bristol.gov.uk	<p>Procurement of household goods contract in respect of the Refugee Resettlement Team To seek approval to procure and award household goods contract in respect of the Bristol Refugee Resettlement Team (BRRT).</p> <p>Open</p>	Cabinet 6 Dec 2022	Cabinet Member with responsibility for Adult Social Care and Integrated Care System	Communities Scrutiny Commission
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	<p>Adolescent Exploitation Prevention Services Approval to procure a Strategic Partner to deliver a specialist single adolescent exploitation service model.</p> <p>Open</p>	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Pete Woodhouse, Group Manager Sustainable Transport peter.woodhouse@bristol.gov.uk	<p>Combined E-scooter & E-bike on-street rental scheme To seek approval to implement and be part of a regional e-scooter and e-bike on-street rental scheme with WECA.</p> <p>To seek approval to implement formalised rental</p>	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	parking. Open			
Sarah Spicer, Business Innovation Manager sarah.spicer@bristol.gov.uk	Housing Revenue Account (HRA) Budget Proposals 2023/24 To seek approval for the proposed 2023/24 Housing Revenue Account (HRA) Budget, 5-year capital plan and planned expenditure. Open	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Housing Delivery and Homes	Communities Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Budget report & Treasury Management Strategy 2023/24 To consider the 2023/24 Budget report and Treasury Management Strategy. The Mayor's budget proposals will subsequently be submitted to Full Council. Open	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer	Dedicated Schools Grant budget proposals 2023/24	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
denise.murray@bristol.gov.uk	<p>To consider the Dedicated Schools Grant budget proposals 2023/24. This report will subsequently be submitted to Full Council as part of the budget process.</p> <p>Open</p>		Economy, Finance and Performance	
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Financial Update Report - January 2023 To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required.</p> <p>Open</p>	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Financial Update Report - February 2023 To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required.</p> <p>Open</p>	Cabinet 7 Feb 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Financial Update Report - March 2023 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any</p>	Cabinet 7 Mar 2023	Deputy Mayor with responsibility for City Economy, Finance and	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>latest material financial changes and identify any additional financial approvals that are required.</p> <p>Open</p>		Performance	
<p>Richard Fletcher, Parks Services Manager richard.fletcher@bristol.gov.uk</p>	<p>Response to Ash Dieback disease To seek approval of the Council's approach to managing the risk to people and property from trees affected by Ash Dieback and authorising the use of funding to deliver the approach including procuring and awarding contracts.</p> <p>Open</p>	<p>Cabinet Before 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Public Health and Communities</p>	<p>Communities Scrutiny Commission</p>
<p>Fiona Gilmour, Mayor's Office Policy Manager fiona.gilmour@bristol.gov.uk, Jon Severs, City Design Manager jon.severs@bristol.gov.uk</p>	<p>We are Bristol History Commission – Next Steps</p> <p>Open</p>	<p>Cabinet Before 4 Apr 2023</p>	<p>Mayor</p>	<p>Growth & Regeneration Scrutiny Commission</p>
<p>Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk</p>	<p>Future of Youth Services To seek approval of Bristol City Council's approach to the development of youth services within Bristol.</p> <p>Open</p>	<p>Cabinet Before 4 Apr 2023</p>	<p>Deputy Mayor with responsibility for Children's Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	Youth Zones - Full Business Case To seek approval for the business case and site for the Youth Zone in the South of the City including the lease of an asset for the duration of the project. Part exempt 3	Cabinet Before 4 Apr 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Tim Borrett, Director: Policy, Strategy and Digital tim.borrett@bristol.gov.uk	Consultation and Engagement Strategy 2022-24 To seek approval of the updated Consultation and Engagement Strategy 2022-24. Open	Cabinet Before 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Overview and Scrutiny Management Board/ Resources Scrutiny Commission
Abigail Stratford, Service Manager, Major Projects abigail.stratford@bristol.gov.uk	Whitehouse Street Regeneration Framework To seek approval of the Whitehouse Street Regeneration Framework. Open	Cabinet Before 4 Apr 2023	Mayor	Growth and Regeneration Scrutiny Commission
Tom Gilchrist, Private Housing	Gypsy, Travellers and Showpeople permanent	Cabinet	Cabinet Member with	Communities

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
and Accessible Homes Manager tom.gilchrist@bristol.gov.uk	sites To seek permission to approve the development of permanent Gypsy, Travellers and Showpeople sites. Open	Before 4 Apr 2023	responsibility for Housing Delivery and Homes	Scrutiny Commission
Kate Markley, Service Manager Children's Services kate.markley@bristol.gov.uk	Grant bid for creation of a Disabled Children's Home To seek approval to submit a bid for capital funding and if successful spend the funding on a Disabled Children's Home Open	Cabinet Before 4 Apr 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Adam Crowther, Head of Strategic City Transport adam.crowther@bristol.gov.uk	East Bristol Liveable Neighbourhood Pilot Outline Business Case Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Hugh Evans, Executive Director: People hugh.evans@bristol.gov.uk	Integrated Care Strategy To approve the draft Integrated Care Strategy to set the direction of the integrated care system, setting out how commissioners in the NHS and	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Adult Social Care and Integrated Care	People Scrutiny Commission/ Health Scrutiny Sub Committee

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	local authorities, working with providers and other partners, can deliver more joined-up, preventative, and person-centred care for their whole population, across the course of their life. Open		System	
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - April 2023 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required. Open	Cabinet 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Christina Gray, Service Director, Public Health christina.gray@bristol.gov.uk	Director of Public Health Annual Report 2021-22 - Physical Activity To note the annual report of the Director of Public Health Non Key Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Public Health and Communities	People Scrutiny Commission/ Health Sub Committee
Adam Crowther, Head of Strategic City Transport	A37/A4018 Bus Deal Route 2 Project (Outline Business Case)	Cabinet Before 4	Cabinet Member with responsibility for	Growth & Regeneration

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
adam.crowther@bristol.gov.uk	To seek approval to submit an Outline Business Case (OBC) to the West of England Combined Authority (WECA) and subject to approval, to undertake further consultation and develop Full Business Cases (FBC) for approval. Open	Apr 2023	Transport	Scrutiny Commission
Adam Crowther, Head of Strategic City Transport adam.crowther@bristol.gov.uk	A37/A4018 Bus Deal Route 2 Project (Full Business Case) To approve the Full Business Case (FBC) prior to submission to the West of England Combined Authority (WECA). Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Paul Sylvester, Rehousing Manager paul.sylvester@bristol.gov.uk	Bristol Housing Allocations Review Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Housing Delivery and Homes	Communities Scrutiny Commission
Genevieve Adkins, Interim Head of Culture genevieve.adkins@bristol.gov.uk	Cultural Investment Programme – Openness and Imagination funding To approve the allocation of Openness and Imagination funding to arts organisations.	Cabinet Before 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			

Bristol City Council - Scrutiny Work Programme 2022 / 2023 (Formal Public Meetings)

People Scrutiny Commission (PSC)	Health Scrutiny – Sub-Committee (of the PSC)	Communities Scrutiny Commission (CSC)	Growth & Regeneration Scrutiny Commission (G&RSC)	Resources Scrutiny Commission (RSC)	Overview & Scrutiny Management Board (OSMB)
July 2022					
					27th July, 2.30pm
					Annual Business Report: To include confirmation of Scrutiny Work Programme, Working Groups and Inquiry Days
					Liveable Neighbourhoods Inquiry Day (TBC)
					Q4 21/22 Corporate Performance Report
					Q1 Risk Report 22/23
					Forward Plan – Standing Item
					WECA – Joint Scrutiny minutes – standing item
					Local Government and Social Care Ombudsman Report
August 2022					
September 2022					
			29th September, 5pm		26th September, 5.30pm
			Annual Business Report		Q1 22/23 Performance Report - TBC
			Planning Enforcement		Task Group Updates
			Temple Quarter (site visit before)		
			Previously taken Emergency Key Decisions: <ul style="list-style-type: none"> Electricity Contract Procurement and Renewals Half Hourly Electricity Supply Contract Extension’. 		
			Risk Report		
			Performance Report Q4		
October 2022					
	10 October, 4pm	3rd October, 1pm			27th October, 9am
	NHS access to planned health care - access to GP services	Annual Business Report			Working group updates
	Update on Integrated: <ul style="list-style-type: none"> Health and Care 	Home Choice Review			Committee Model Working Group

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Agenda Item 11

People Scrutiny Commission (PSC)	Health Scrutiny – Sub-Committee (of the PSC)	Communities Scrutiny Commission (CSC)	Growth & Regeneration Scrutiny Commission (G&RSC)	Resources Scrutiny Commission (RSC)	Overview & Scrutiny Management Board (OSMB)
	<ul style="list-style-type: none"> Care System Care Partnerships and Community Mental Health Framework 				
		Parks and Open Space Strategy			One City update
		Allotment Strategy			People Scrutiny Commission Working Group Report: Inclusion in Mainstream Education
		Q1 Risk Report			Performance Report Q1 22/23
		Performance Report Q4			Q2 Risk 22/23
November 2022					
28 November, 5.00 pm		17 th November, 6pm		22 nd November 2.45pm Public Forum. The meeting begins at 3.30pm. (To be reconvened on 23 rd November 2pm)	29 th November, 4pm
Performance Q1		Ecological Emergency Action Plan		Budget scrutiny meetings to consider budget savings proposals: 22 nd Nov: <ul style="list-style-type: none"> Growth & Regeneration Directorate budget savings proposals 23 rd Nov: <ul style="list-style-type: none"> Resources and People Directorates budget savings proposals 	City Leap
Family Hubs update		BCC Tree Strategy Update and CSC Trees Working Group Recommendations			Resources Scrutiny Commission: Budget Scrutiny Update
Disproportionality in Youth Justice System		Tenant Participation Review			WECA – Joint Scrutiny minutes – standing item
Adult Social Care Transformation (part 2)		Q1 Performance			Work Programme – standing item
					Forward Plan – standing item
Risk Q2					Climate Change Working Group Terms of Reference
‘Snapshot’ update on Education, Health & Care Plan performance					
December 2022					
	5 December, 4pm			1 st December, 5pm	
	Children's Mental Health / Child and Adolescent Mental Health Services – early intervention			Annual Business Report	

People Scrutiny Commission (PSC)	Health Scrutiny – Sub-Committee (of the PSC)	Communities Scrutiny Commission (CSC)	Growth & Regeneration Scrutiny Commission (G&RSC)	Resources Scrutiny Commission (RSC)	Overview & Scrutiny Management Board (OSMB)
	Update on NHS Bristol response locally to winter pressures			Collection Fund - Financial Surplus/Deficit Report	
				Debt Position Across the Organisation (incl pandemic impacts)	
				Council Tax Base Report	
				Finance Up-date Report	
				Performance Report Q1	
				Risk Report	
January 2023					
			25th January, 5pm	31st January, 4pm	Date 19th January 23 (TBC)
			Active Travel/Walking and Cycling Strategy (implementation of WECA Strategy)	Budget Scrutiny Meeting (the meeting will be adjourned until the following)	Work Programme – standing item
			Culture Review: To include: <ul style="list-style-type: none"> • Covid-19 recovery • Equalities & Diversity • Geographic Delivery 		Forward Plan – standing item
Page 40			Housing Delivery - Progress of Project 1000		WECA – Joint Scrutiny minutes – standing item
			High Streets Recovery		
			Performance Q1 / Q2		
February 2023					
		27th February, 2pm		1st February, 5pm	W/C 13th February TBC
		Waste Transformation: <ul style="list-style-type: none"> • Village Model Review • Street Cleaning Review • Commercial Waste 		Budget Scrutiny Meeting	Companies Business Plans (TBC)
		Keeping Bristol Safe Partnership			Scrutiny Annual Report to Full Council
					Work Programme – standing item
					Forward Plan – standing item
					WECA – Joint Scrutiny minutes – standing item
					Work Programme – standing item
March 2023					
13 March, 5.00 pm	20 March, 4.00 pm		5pm, 22nd March 2023		Date TBC
‘Snapshot’ update on Education, Health & Care Plan performance	Update from Public Health (on work to encourage healthy weight and eating)		Bristol Flood Risk Strategy (Statutory Item)		Bristol City Council’s Business Plans (to include Scrutiny Workshop)
Sir Stephen Bubb Report - Update			Strategic Transport / City Region Sustainable Transport Settlements (CRSTS) <ul style="list-style-type: none"> • To include Brabazon Arena 		Equalities and Inclusion Strategy - provisional

People Scrutiny Commission (PSC)	Health Scrutiny – Sub-Committee (of the PSC)	Communities Scrutiny Commission (CSC)	Growth & Regeneration Scrutiny Commission (G&RSC)	Resources Scrutiny Commission (RSC)	Overview & Scrutiny Management Board (OSMB)
Adult Social Care Transformation (part 3)			Zero Emissions Transport Bid		WECA – Joint Scrutiny minutes – standing item
Latest performance report			Frome Gateway		Work Programme – standing item
Latest risk report			Western Harbour (TBC)		Forward Plan – standing item
April 2023					
	Quality Accounts - Sirona; AWP; NBT; UHBW; SWAS (closed briefings)				
Provisional items / to be scheduled					
Children in Care (National report – implications for Bristol) – likely to be a briefing	Update on NHS Structures (briefing - 26 July)	Public Toilets	Place Making (incl - Housing Delivery and Health Infrastructure)		Gender Identity and Transition Policy - provisional
WECA – support for young people / adults with learning difficulties moving into work (in Bristol) – likely to be a briefing		Community Asset Transfers	Parking		Heat-Networks
Dedicated Schools Grant – joint item with Resources Task and Finish		Area Committees (part of wider review of democratic engagement)			Bristol Beacon
Safeguarding Children and Young People / Adults - Assurance (briefing)		Community Events and Festivals (Potential joint with G&RSC Culture Review in Jan)			Quarterly Corporate Performance Reports
		Libraries Working Group report			Trans Inclusion and Gender Identity Policy
					Twice yearly risk reports
Working Group / Task Group / Inquiry Days (provide timeframe if known)					
		Libraries Working Group (Summer / Autumn 2022)		Finance Task Group Note – first meeting in late June. Frequent meetings from September.	Liveable Neighbourhoods Inquiry Day (20 th June)
				Procurement Strategy Working Group - Sustainable Procurement - Social Value	Flood Resilience Inquiry Day (November/TBC) One City Plan Workshop (early 23)
				Cross Party Subgroup - How to make the 2023/24 budget documents more accessible	Climate Change Task Group

Joint Health Overview & Scrutiny Committee (JHOSC)	
Topic	Date

TBC	